

NUS Engineering Internship Programme announcement for employers (Jan- May 2020) - Last date to post Internship positions - 30 Oct 2019

Dear Industry Partners

Greetings to you from Department of Civil & Environmental Engineering in NUS. We would like to invite you to participate in our internship programme for our students if you have yet to offer internship positions to our Civil Engineering (CVE) and Environmental Engineering (EVE) students. The internship period is 20 weeks (start date 6 Jan – end date 22 May 2020).

The job scope for the students need to be engineering based, and they are required to submit a workplan, interim report and final report during their attachment. We will assign a NUS Professor to mentor them and act as your contact point during the internship. The students are allowed by NUS to return to school for evening modules (2 maximum) subject to the company's approval.

There are two ways for students to source for their internship: **1) Employers post the position in the TalentConnect Portal or 2) Self sourced by students.**

- 1) If you are new to TalentConnect portal, you would need to register at the website at https://nus-csm.symplicity.com/employers/index.php?signin_tab=0 This is a free portal for employers to post internship and job positions for NUS current students and alumni across departments and faculties to apply. If you have problem logging to TalentConnect portal, please email to my Dean office colleague Siti at enginternship@nus.edu.sg for assistance. **The last day for employers to post IA positions is 31 October** and students will need to accept the internships at the portal by 30 Nov 2019. Hence, all interviews and decisions by the employers have to be conducted before 30 Nov 2019. I have appended the email on the invitation sent by our Dean's office for your reference in case you have not received it before.
- 2) Alternatively, if you prefer to have the internship position circulated to our students directly instead of posting in the TalentConnect portal, please complete the attached form and send back to me and we will circulate to our students to apply to you or your colleague.

Information on Internship for Employers : <https://www.eng.nus.edu.sg/undergraduate/degree-programmes/internships/employer/>

We look forward to your organisation's support. If you have already offered us the internship positions to our students already, kindly ignore this email.

Thank you so much for your support and have a nice day.

Regards, Peggy

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:: ceelp@nus.edu.sg (E) :: <http://www.eng.nus.edu.sg/cee/> :: <http://www.nus.edu.sg> (W) :: *Company Registration No: 200604346E*

APPLICATION FOR FORMALISATION OF SELF-INITIATED INTERNSHIP

- EG3611 Industrial Attachment (IA)
- EG3612 Vacation internship Programme (VIP)

PART 1: STUDENT'S PARTICULARS

Company Particulars	
Student's full name:	
Matriculation No.:	
Engineering Department:	
Year of study:	
Curriculum pathway:	<input type="checkbox"/> Research-Focused Pathway (RfP) <input type="checkbox"/> Practicing Professional Pathway (PPP) <input type="checkbox"/> Innovation & Design Programme (iDP)

PART 2: COMPANY INFORMATION

Company Particulars			
Company Name:			
Company Registration No.:		Company Website:	
Company Address:		Postal Code:	
Company's Profile, Main Activities and Interests:		Industry:	
Company Contact Person			
Name of Primary Contact Person:		Designation:	
Email:			
Tel:		Fax:	

Offer Package	
Monthly Internship Allowance:	
No. of Working Days Per Week:	
Working hours (Start & End time):	

PART 3: INTERNSHIP INFORMATION

Job Placement	
Job Title:	
Job Description:	1. _____ 2. _____ 3. _____ 4. _____
Project Objective/Learning Outcomes:	1. _____ 2. _____ 3. _____
Department of Attachment:	
Location of Attachment:	
Job Requirement	
Job Requirement:	1. _____ 2. _____ 3. _____
Supervisor Information	
Name of Supervisor:	Designation:
Email:	Tel:
Additional Information	
For Industrial Attachment Programme ONLY	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow interns to take time-off to read evening modules (6pm) on-campus?	
Site work required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Overseas traveling required?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Endorsement by Company	
Name	
Signature	